

# Project Firefighter

## Information for International Applicants

The process of applying and onboarding as a Project Firefighter (PFF) can be confusing and daunting for international applicants. This document lists relevant information for those people interested in applying from outside of Australia.

## Application process

### 1 Application

Completed online at [www.jobs.careers.vic.gov.au/pff](http://www.jobs.careers.vic.gov.au/pff)

You will need to select at least one location you would like to work in; you can select up to three. If you are prepared to work at any location, you must tick that box on the application form. We recommend doing thorough research to find locations which will suit you. The locations are shown in the map linked on the application website, there are generally more opportunities at locations with low applications. There is a separate application for rappel positions. Rappel crews are arduous firefighters who are trained to helicopter into remote areas as first attack. These crews are based at two depots only: Heyfield and Ovens.

### 2 Application review

Your application will initially be reviewed by the recruiter for your first preference location.

### 3 Interview

Usually done in person but can be conducted online on Microsoft Teams. You will be interviewed by a three-person panel. Interviews usually take around 45 minutes.

### 4 Reference checks

You will need to provide two references in your application, which will be checked in the weeks following interviews for recommended or highly competitive applicants.

### 5 Police check

Should you be recommended for a position you will receive an email with the details and providing a link for you to undertake a police check. This police check is in addition to background checks undertaken through your visa application process. Your offer of employment is subject to the result of this check and you successfully completing the medical and Tasked Based Assessment.

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## 6 Medical assessment

Once you have arrived in Australia you will undertake a medical assessment. Our medical provider will test your hearing, vision, lung function and range of movement, as well as general health. You should view the video on how to complete the spirometry test located on the Forest Fire Management Website (<https://www.ffm.vic.gov.au/who-we-are/firefighting-and-employment>).

## 7 Request for further information

The doctor may require further information regarding your medical assessment which will involve you seeing a specialist. We call this process a Request for Further Information (RFFI). Common examples of RFFIs are spirometry, childhood and previous asthma, allergies, and chronic health conditions.

For more information see: [www.ffm.vic.gov.au/who-we-are/firefighting-and-employment#toc\\_id\\_9\\_medical](http://www.ffm.vic.gov.au/who-we-are/firefighting-and-employment#toc_id_9_medical)  
[www.ffm.vic.gov.au/data/assets/pdf\\_file/0022/532444/PFF-Medical-Assessment-Guide.pdf](http://www.ffm.vic.gov.au/data/assets/pdf_file/0022/532444/PFF-Medical-Assessment-Guide.pdf)

## 8 Task based assessment

Completed at your work-centre once you have passed the medical. The current TBA (2023-2024 fire season) consists of a 4.83-kilometre hike, on flat ground, wearing a weighted vest. Candidates weighing 68kg or less wear a 15.4kg vest. Those candidates weighing over 68kg wear a 20.4kg vest. The hike must be completed between 38 and 45 minutes for arduous firefighters and 38 and 42.5 minutes for rappel. If unsuccessful, you will be given a second chance to complete the TBA. If the TBA is failed twice, you will not be employed as a PFF. Rappel crew will also undertake a circuit test after successful completion of the TBA.

For more information refer to the Project Firefighter brochure available at [www.jobs.careers.vic.gov.au/pff](http://www.jobs.careers.vic.gov.au/pff)

## 9 Start as a Project Firefighter!

Upon successful completion of your application and various tests listed above you will begin as a PFF. In your first weeks as a PFF you will undertake a lot of training, including mandatory corporate, safety and wellbeing training, 4WD, and chainsaw training. You must also attend the General Firefighter Camp, where you will learn skills and knowledge of firefighting in Australia. If unavailable, you will not be able to continue as a PFF.

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## Additional Information

- **Location**

Different factors may affect your choice of potential workcentre, including remoteness, environment, accommodation options, rappel crew option. Please research thoroughly to find a location suitable for you. Staff turnover and position availability will also affect your success in gaining a PFF position at your chosen location, e.g., your 1st preference workcentre may not have any vacancies, whereas your second and third preferences may have vacancies. For more information about specific locations, contact regional contacts listed below who will put you in touch with the location recruiters.

Map of workcentres: <https://jobs.careers.vic.gov.au/pff>

- **Accommodation**

Successful international applicants will need to find their own accommodation for the duration of their employment. Accommodation must generally be within 20 minutes of your workcentre. Staff at your workcentre may be able to assist in finding accommodation; please contact local staff to discuss. You will need to provide an Australian residential address on commencement.

- **Banking**

Successful applicants will need an Australian bank account. There are several banks to choose from, the big banks being: Commonwealth, ANZ, Westpac, National Australia Bank, and Bendigo Banks. It may be helpful to select a bank which has a branch in your soon-to-be home (google). You can begin setting up your Australian account from overseas, however you will need to visit a branch in person to start using your account. You will need to provide the details of your Australian bank account on commencement.

- **Superannuation**

You will accrue superannuation while working in Australia. Thus, you will need to designate a superannuation provider, or go with the department's provider (Super Choice). A Super Choice form will be provided on commencement. When you have finished work in Australia and are leaving/have returned home, you can apply for a Departing Australia Superannuation Payment (DASP) to be paid out your super. This needs to be done within 6 months of your visa finishing or of departing Australia.

<https://www.ato.gov.au/individuals/super/in-detail/temporary-residents-and-super/super-information-for-temporary-residents-departing-australia/>

- **Taxes**

You require a Tax File Number (TFN) for Australian tax purposes. To apply for a TFN please visit: <https://www.ato.gov.au/Individuals/Tax-file-number/Apply-for-a-TFN/>

You will need to complete a tax return for each year that you work in Australia, or when you have ceased work and are leaving Australia. To do so, please visit: <https://www.ato.gov.au/Individuals/Your-tax-return/How-to-lodge-your-tax-return/>. A Tax Declaration is required on commencement even if you are still waiting to receive your Tax File Number.

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- **Visa**

Please visit <https://immi.homeaffairs.gov.au/> to find the correct visa for your situation or seek advice from a certified migration agent.

- **Driver's licence**

Victoria allows visiting drivers to drive on their overseas licence if it is current. If you plan on staying in Victoria for longer than 6 months, you will need to convert your overseas licence to a Victorian one:

[www.vicroads.vic.gov.au/licences/new-to-victoria/convert-your-overseas-licence](http://www.vicroads.vic.gov.au/licences/new-to-victoria/convert-your-overseas-licence)

If your licence is not in English, you will need a translation document.

You must be able to drive a manual (stick shift) vehicle for employment.

- **Obtaining a vehicle**

It is likely that you will need a vehicle, particularly if you will be living in a rural town. If you have accommodation close to your workcentre then you may not need a vehicle, however if you want to sightsee while in Australia it is likely that you will need a personal vehicle. There are some public transport options (depending on location in state), please research what is available in your soon-to-be home if you are not planning on buying a vehicle.

Once you have found a vehicle to purchase, you will need a roadworthy (usually done by the seller) from an accredited mechanic. The roadworthy will then need to be submitted to VicRoads for registration. Roadworthy certificates are renewed each year (if you plan on staying for that long). For more information on roadworthiness and registration please visit [www.vicroads.vic.gov.au/registration](http://www.vicroads.vic.gov.au/registration).

You will also need 3rd Party car insurance, and you may wish to add comprehensive car insurance - there are several providers to choose from, please research what agency and type of cover you require.

- **Phones**

Depending on your phone, you may or may not be able to use an Australian sim card. Check your phone/plan to see whether you can swap the sim for an Australian one. You can obtain an Australian sim from various retailers including the major supermarkets, Telstra or Optus stores, or online. As you will be staying in country for a short time, the easiest and most affordable option is likely a pre-paid sim.

- **Gear**

FFMV will issue uniform and gear when you begin at your workcentre. You will not need any fire gear from your own country (unless it is something specific that you require).

- **Personal clothing**

Victoria has a Mediterranean climate with warm to hot summers and cool to cold winters. However, the weather can vary significantly with location, season, day of the week and time of day.

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- **Training**

All training will be organised and provided. You are not required to provide training numbers and certificates from your home country.

- **Timing**

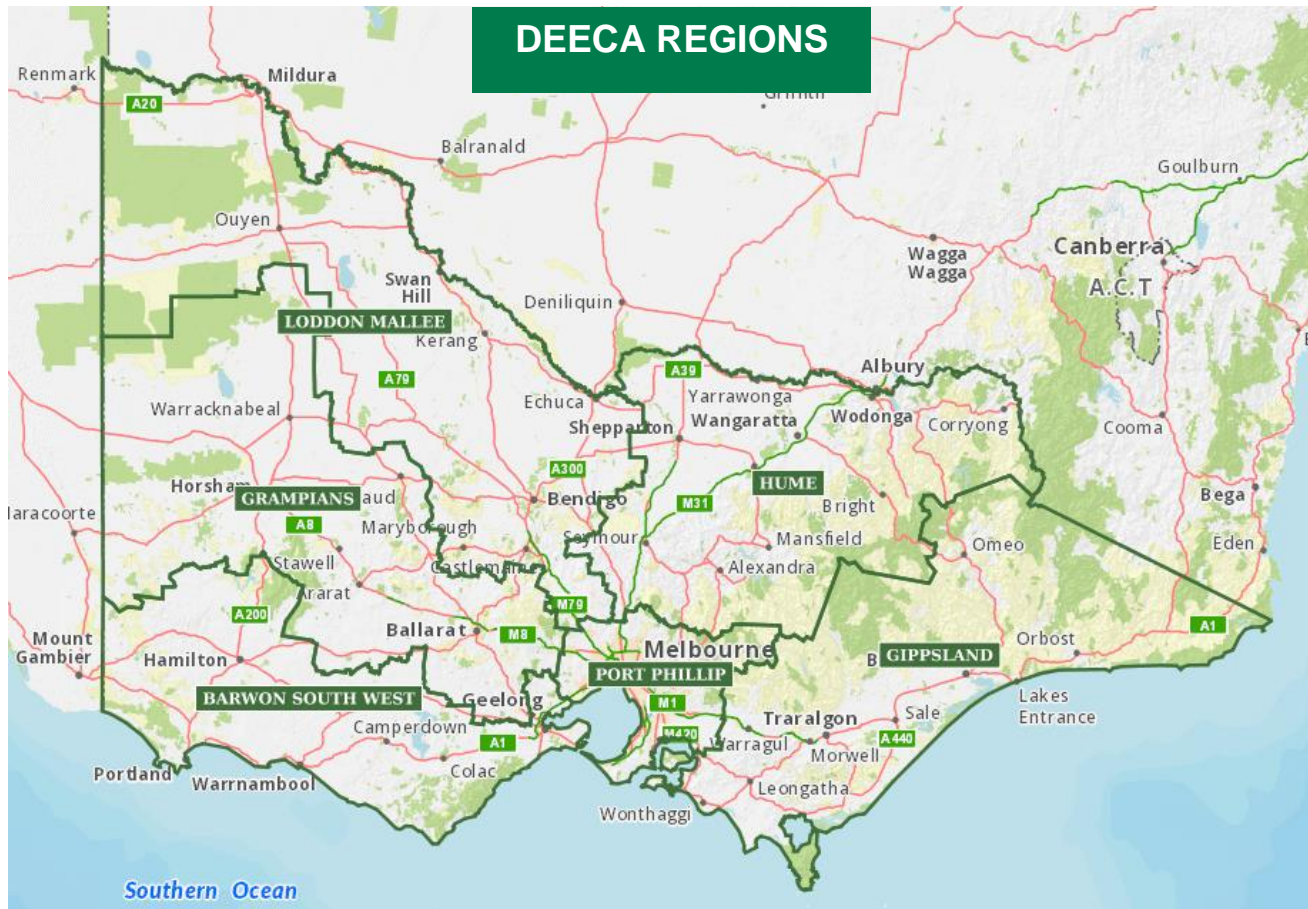
Generally, PFFs are employed from October/November through to April each year. Often PFF contracts are extended beyond this time. This extension is optional; many international PFFs leave in April to return to the fire season in their own country. In some cases, this extension has interrupted PFF travel plans, therefore please be aware that this may be a possibility.

- **Regional contacts**

If you would like further information about specific regions and workcentres please contact one of these regional personnel:

Region	Name	Contact email
Hume	Gabby Vening	<a href="mailto:gabby.vening@delwp.vic.gov.au">gabby.vening@delwp.vic.gov.au</a>
Grampians	Lauren Todman	<a href="mailto:lauren.todman@delwp.vic.gov.au">lauren.todman@delwp.vic.gov.au</a>
Loddon Mallee	Mick McDermott	<a href="mailto:michael.t.mcdermott@delwp.vic.gov.au">michael.t.mcdermott@delwp.vic.gov.au</a>
Gippsland	Melissa Young	<a href="mailto:melissa.young@delwp.vic.gov.au">melissa.young@delwp.vic.gov.au</a>
Barwon South West	Lisa Welsh	<a href="mailto:lisa.welsh@delwp.vic.gov.au">lisa.welsh@delwp.vic.gov.au</a>
Port Phillip	Bernard Barbetti	<a href="mailto:bernard.barbetti@delwp.vic.gov.au">bernard.barbetti@delwp.vic.gov.au</a>

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