

<b>Position Title:</b>	Podiatrist		
<b>Department:</b>	Podiatry	<b>Cost Centre:</b>	N2261
<b>Enterprise Agreement:</b>	Allied Health Professionals (Victorian Public Health Sector) Single Interest Enterprise Agreement 2021-2026		
<b>Classification:</b>	Podiatrist Grade 1		
<b>Reports To:</b>	Manager of Podiatry		
<b>Infection Control Risk Category:</b>	Category A - Direct patient contact		
<b>Primary Purpose:</b>			
<p>To provide high quality, client centered podiatric care aiming to reduce the hospital burden associated with foot and lower limb disease, and support and promote good foot health practices.</p> <p>This position includes the delivery of care for both admitted and non-admitted clients across the Warrnambool and surrounding regional campuses (Camperdown, Lismore and Macarthur).</p>			
<b>Accountabilities and Key Results Areas:</b>			
<p><b>Clinical</b></p> <ul style="list-style-type: none"> <li>• Provide Podiatric assessment, management, consultative services and education to clients of all ages.</li> <li>• Consult with senior Podiatrists when complex pathology is identified to ensure optimal client outcomes.</li> <li>• Participation in foot ulcer clinics, Charcot neuroarthropathy management (including Total Contact Casting) and nail surgery.</li> <li>• As experience builds, apply increasingly independent clinical judgment to more complex decision making, under the clinical practice supervision and guidance of a more senior podiatrist.</li> <li>• Manage appropriately caseload, using effective time management and prioritization skills, including clinical and non-clinical responsibilities</li> <li>• Facilitate the smooth transition of clients through the health care system, liaising with relevant staff and community agencies to ensure continuity of care for individual clients and their families</li> <li>• Involve client/carers in the decision making of treatment goals and management plans</li> <li>• Participate in multidisciplinary and department meetings.</li> <li>• Provide in-services to hospital and community groups as required.</li> <li>• Participate in health promotion and preventative work where possible.</li> <li>• Foster close links with other health professionals, both within the hospital, and in other organisations within the community.</li> </ul> <p><b>Administrative</b></p> <ul style="list-style-type: none"> <li>• Maintain complete and accurate documentation in files and hospital records.</li> <li>• Be familiar with all departmental policies and procedures.</li> <li>• Maintain and report complete and accurate monthly statistics.</li> </ul> <p><b>Professional Development</b></p> <ul style="list-style-type: none"> <li>• Maintain awareness of current practices related to Podiatry via literature, association publications and attendance at relevant workshops and seminars.</li> <li>• Contribute to Podiatry in-service program as required.</li> <li>• Participate in individual mentoring/supervision sessions with a senior podiatrist.</li> </ul> <p><b>Quality improvement</b></p> <ul style="list-style-type: none"> <li>• Maintain up-to-date Podiatry resources.</li> <li>• Provide education to nursing, medical and allied health staff as required.</li> <li>• Participate in departmental Quality Improvement activities.</li> <li>• Any other duties as directed by the Manager of Podiatry</li> </ul>			
<b>Generic Responsibilities and Accountabilities:</b>			
<ul style="list-style-type: none"> <li>• Comply with all relevant legislative requirements, organisational policies, by-laws, standing orders, vision or mission statements and values including, but not restricted to: <ul style="list-style-type: none"> <li>– Infection Control policies</li> <li>– Confidentiality policy and privacy legislation</li> <li>– Occupational Health and Safety policies and regulations</li> <li>– Guidelines of the State Services Authority including the public sector</li> </ul> </li> </ul>			

- Employment principles and Code of Conduct
- Fire, disaster and other emergency procedures
- Smoke Free Campus policy
- Risk Management policies and guidelines
- Consumer Participation Strategy
- Attend orientation/induction or other mandatory training and relevant Health Safety updates in areas such as;
  - Fire, Emergency Responses and Manual Handling
- Respect the rights of individuals.
- Provide a child safe environment.
- Maintain a current Immunisation status in alignment with South West Healthcare’s Immunisation policy.
- Maintain a current and clear Criminal History Check (Police Check), Working With Children Check and NDIS Worker Screening Check where applicable.
- Promote the organisation in a positive manner.
- Participate as a cohesive member of the South West Healthcare team.
- Participate in Continuous Quality Improvement within the organisation.
- Accept responsibility for your own personal belongings.
- Respect and appropriately care for the organisation’s property and equipment, and
- Participate in an annual Staff Development Review.

**Key Relationships:**

<b>Internal:</b>	Podiatry Manager and members of the Podiatry Department, Allied health and Ambulatory Care Clinicians (Wound Management, District Nursing, Diabetes Education, Care-Co-ordination), Acute Nursing staff, Medical Physicians and Consultants.
<b>External:</b>	External Health care providers, consumes and carers.

**Position Impact:**

<b>Direct Reports:</b>	N/A
<b>Budget:</b>	N/A

**Selection Criteria:**

- Essential**
- Bachelor of Podiatry or equivalent qualification as recognised by the Australian Health Practitioner Regulation Agency (AHPRA)
  - Current Registration: Australian Health Practitioner Regulation Agency (AHPRA)
  - Current driver’s license
  - Current Working with Children’s (WWCC) Check
- Desirable**
- Developed skills in relevant assessment and interventions
  - Demonstrated ability to work autonomously and with initiative as a member of a high performing team
  - Highly developed organisational, written and interpersonal communication skills
  - Strong analytical and problem solving skills
  - Ability to be actively involved in personal continuous quality improvement activities

**Approvals:**

<b>Employee Signature:</b>		<b>Date:</b>	
<b>Manager’s Signature:</b>		<b>Date:</b>	